



## **Presentation Location:**

The International Conference on **Environmental Science & Sustainable Earth** hosted by **Cognition**, will convene in **Paris, France** (VOCO Paris Montparnasse, an IHG Hotel). The session will commence promptly at 08:30 AM with an opening ceremony, followed by keynote presentations, speaker sessions, and poster presentations. Kindly ensure your punctual arrival at the meeting room before the conference's start time.

## **Speaker Guidelines:**

- Each speaker is allocated 25-30 minutes for their presentation, followed by a 5-minute question period.
- English is the preferred language for presentations. For those in need of translation, please notify us in advance.
- Presentations should be submitted in PowerPoint (PPT) format, with a maximum file size of 30MB, labeled with the speaker's first and last name.
- Submission of your presentation is required at least 15 days before the conference and should be sent to contact@cognitionconferences.org. We also advise bringing a backup copy on a hard disk or pen drive.
- Equipment provided in the meeting room includes a digital projector, screen, laptop, slide presenter with pointer, microphone, and basic sound system.

## **Certification:**

• Participants will receive certificates from the session chair or co-chair either after the conference or following their presentation.

## **Poster Presentation Guidelines:**

- Poster presentations should measure 1 meter in height by 1 meter in width.
- All posters must be mounted on the walls one hour before the start of the poster sessions, as specified in the final program.
- Certificates will be distributed either during the closing ceremony at the end of the conference or upon the conclusion of the poster sessions.