



**COGNITION  
CONFERENCES**  
INNOVATION AT SCIENTIFIC GATHERINGS



### **Presentation Location:**

The International Conference on **Endocrinology & Metabolic Disorders**, hosted by **Cognition**, will convene in **Rome, Italy** (*Hotel details to be announced soon*). The session will commence promptly at 08:30 AM with an opening ceremony, followed by keynote presentations, speaker sessions, and poster presentations. Kindly ensure your punctual arrival at the meeting room before the conference's start time.

### **Speaker Guidelines:**

- Each speaker is allocated 25-30 minutes for their presentation, followed by a 5-minute question period.
- English is the preferred language for presentations. For those in need of translation, please notify us in advance.
- Presentations should be submitted in PowerPoint (PPT) format, with a maximum file size of 30MB, labeled with the speaker's first and last name.
- Submission of your presentation is required at least 15 days before the conference and should be sent to [contact@cognitionconferences.org](mailto:contact@cognitionconferences.org). We also advise bringing a backup copy on a hard disk or pen drive.
- Equipment provided in the meeting room includes a digital projector, screen, laptop, slide presenter with pointer, microphone, and basic sound system.

### **Certification:**

- Participants will receive certificates from the session chair or co-chair either after the conference or following their presentation.

### **Poster Presentation Guidelines:**

- Poster presentations should measure 1 meter in height by 1 meter in width.
  - All posters must be mounted on the walls one hour before the start of the poster sessions, as specified in the final program.
  - Certificates will be distributed either during the closing ceremony at the end of the conference or upon the conclusion of the poster sessions.
-